Do you give permission for your current School/Kindergarten/ELC to forward relevant information to the College? Or for the College to discuss your child's learning/development with the current School/Kindergarten/ELC?	Yes	No	Yes	No	Yes	No	Yes	No

The College respects the privacy of personal and sensitive information regarding your family. The College collects personal information, including sensitive information about the student and parent(s)/caregiver(s) before and during the course of a student's enrolment at the College. The primary purpose of collecting this information is to enable the

Does your child have any special achievements and/or talents? If yes, please give details	Yes No ……	Yes No ……	Yes No ……	Yes No ……
Is there any other information that the school should be aware of in order to meet your child's educational needs?	Yes No	Yes No	Yes No	Yes No

If you answered YES to any of the questions on the previous page, please provide full details and documentation of those needs, health issues and any interventional support that the child may be currently receiving.

CHILD 1: ……

……Documentation attached? Yes No

CHILD 2: ……

…… Documentation attached? Yes No

CHILD 3: ……

……Documentation attached? Yes No

CHILD 4: ……

……Documentation attached? Yes No

WHAT PROMPTED YOU TO ENROL AT ST MARTINS AND/OR HOW DID YOU LEARN ABOUT ST MARTINS?

Reputation Academic Excellence Christian Education College Community Positive Feedback Location Other

……

Family

CHECKLIST OF REQUIRED INFORMATION

	CHILD 1	CHILD 2	CHILD 3	CHILD 4
A copy of the birth certificate (or current passport)	Yes No	Yes No	Yes No	Yes No
A copy of Visa details (where applicable)	Yes No	Yes No	Yes No	Yes No
Latest School Report and/or reference from previous school (as applicable)	Yes No	Yes No	Yes No	Yes N0
Copies of any national test results (e.g., NAPLAN) where available	Yes No	Yes No	Yes No	

RELEASE OF INFORMATION

1. The College respects the privacy of personal and sensitive information regarding your family. The College collects personal information, including sensitive information about the student and parent(s)/caregiver(s) before and during the course of a student's enrolment at the College. The primary purpose of collecting this information is to enable the College to provide the most appropriate schooling for the student. A copy of the College's privacy policy is available from the College website.
2. In situations where parents are separated, it is the policy of the College to release school reports to both the mother and

ENROLMENT PROCEDURE

Making an application

a) An Application for Enrolment form must be accompanied by:
a non-refundable Administration Application fee ($50-);

been returned with payment made.

Return signed/completed Direct Debit form – this form must be completed and returned before students can commence.

Return any other forms signed as applicable.

Parents should also update any personal details which may have changed since completing the Application for Enrolment.

To ensure the best educational outcomes for students at Te Awamutu College, internal assessments will be conducted for all students entering Years 3 to 12. These assessments play a crucial role in developing class placements for the upcoming academic year. For students beginning their studies during Terms 1, 2, or 3, the testing will be completed within the first three weeks of starting at the College. This ensures that all students, including those joining mid-year, are included in the class placement process. All students beginning in the following academic year will complete their testing at the end of Term 3 or start of Term 4. Students going into Year 7 will sit the tests whilst on their Orientation Visits.